



MASENO UNIVERSITY

OFFICE OF THE DEPUTY VICE-CHANCELLOR ACADEMIC AND STUDENT AFFAIRS

24TH GRADUATION ANNOUNCEMENT

THE 24TH GRADUATION CONGREGATION FOR THE CONFERMENT OF DEGREES AND AWARD OF DIPLOMAS AND CERTIFICATES OF MASENO UNIVERSITY TO BE HELD PHYSICALLY ON FRIDAY, 6TH DECEMBER 2024, AT THE GRADUATION SQUARE, SIRIBA CAMPUS FROM 8:00 AM

Maseno University would like to inform all graduands, students, staff, alumni, parents/guardians and members of the public that the 24th graduation ceremony will be held **physically** on Friday, 6th December 2024, at the graduation square, Siriba Campus from 8:00am.

The Provisional list of Graduands is available on the University website, <http://www.maseno.ac.ke>. **Note that**, only those who have cleared all fees owed to the University will be on the final graduation list. All graduands are further informed as follows:

1. GRADUATION CHARGES

The following are charges for the various categories of graduands. Note that, **payment of graduation charges is mandatory for ALL graduands:**

S/No.	Awards	Graduation Fees (Kshs.)	Alumni Fees (Kshs.)	Total Payable (Kshs.)
1.	PhDs	7000	1,000	8,000
2.	Masters	6000	1,000	7000
3.	Postgraduate Diplomas	5,500	1,000	6,500
4.	Bachelors	5000	1,000	6000
5	Diplomas	4,500	1,000	5,500
6	Certificates	4,500	1,000	5,500

All graduands MUST apply for graduation and pay graduation fees through their students' portal and click on graduation menu. The students with challenges in the application and payments can contact studentssupport@maseno.ac.ke

2. INVITATION CARDS

Each graduand shall be issued with 3 electronic invitation cards and shall be accompanied by a maximum of 3 guests. Nobody will be allowed into the Graduation Square without an invitation card.

3. HIRE OF ACADEMIC ATTIRE

The academic attire will be available for hire between Monday, 25th and Friday 29th November, 2024 from the offices of the respective Deans of Schools. The form for hiring academic attire should be downloaded from the University website.

Those who fail to return the academic attire by Monday, 6th January, 2025, will be required to pay a fine of Kshs.500 (five hundred shillings) per day.

4. PROGRAMME AND SITTING ARRANGEMENT

Invited guests will take their seats by 7:30 a.m. The Academic Procession will begin by 8:00 a.m.

5. GRADUATION BOOKLETS

The Graduation Booklets will be accessed on the University website, www.maseno.ac.ke. In Addition, each graduand will receive a copy of the graduation booklet when collecting their Certificate.

6. REHEARSAL

Rehearsal shall be conducted on Thursday, 5th December, 2024 at the Graduation Square from **10:00am** and all graduands shall attend in-person.

7. ORDER OF NAMES AND NAME INITIALS CORRECTION

Maseno University policy does not allow use of initials in names. Graduands whose names still bear initials have up to 11th November, 2024 to provide their names in full otherwise their transcripts and certificates will not be printed. All graduands are advised to confirm the **ORDER** (surname, first name, middle name) and **SPELLING** of their names with the Registrar-Academic & Student Affairs. No corrections will be allowed after graduation.

Professor Erick O. Nyambedha, PhD, MKNAS.

Ag. Deputy Vice Chancellor, Academic and Student Affairs